



# SARA WORLDWIDE VACATIONS BERHAD

V2017-02

(Company No. 19223-V)

(A wholly owned subsidiary of Perbadanan Pembangunan Ekonomi Sarawak)

Unit W22-01 & W22-02, Level 22, Gateway Kuching, No.9 Jalan Bukit Mata, 93100 Kuching, Sarawak.

Website: www.easturia.com.my

## EVC VACATION RESERVATION FORM

Membership No.

Request for (please tick one(1) only):

New Reservation  Changes in Reservation  Ref No. \_\_\_\_\_ Cancellation of Reservation  Ref No. \_\_\_\_\_

### MEMBER'S PARTICULARS

Name (as in NRIC/ MyPR card/ Passport)

NRIC/MyPR card/Passport No. \_\_\_\_\_ Nationality \_\_\_\_\_ Salutation: Datuk/Dato/Dr/Mr/Ms/Others:

Contact Details TEL \_\_\_\_\_ HP \_\_\_\_\_ FAX \_\_\_\_\_ EMAIL \_\_\_\_\_

If assigning to guest, please complete the following guest details:

Guest Name (as in NRIC/ MyPR card/ Passport)

NRIC/MyPR card/Passport No. \_\_\_\_\_ Nationality \_\_\_\_\_ Salutation: Datuk/Dato/Dr/Mr/Ms/Others:

Contact Details TEL \_\_\_\_\_ HP \_\_\_\_\_ FAX \_\_\_\_\_ EMAIL \_\_\_\_\_

### ACCOMMODATION DETAILS

Resort Name \_\_\_\_\_

Vacation Date \_\_\_\_\_

1<sup>st</sup> choice \_\_\_\_\_ Code \_\_\_\_\_ Check-in \_\_\_\_\_ Check-out \_\_\_\_\_  Night(s)  
2<sup>nd</sup> choice \_\_\_\_\_ Code \_\_\_\_\_ Check-in \_\_\_\_\_ Check-out \_\_\_\_\_  Night(s)  
3<sup>rd</sup> choice \_\_\_\_\_ Code \_\_\_\_\_ Check-in \_\_\_\_\_ Check-out \_\_\_\_\_  Night(s)

NUMBER OF PERSON(S)  Adult(s)  Children (0-12 years old)

NUMBER OF UNIT(S)  Unit(s) UNIT TYPE \_\_\_\_\_ Bed Type: Double /Twin / Any / Not Applicable

### FACILITY DETAILS

Type of Facility \_\_\_\_\_

Usage Date \_\_\_\_\_

Usage Time \_\_\_\_\_

NUMBER OF PERSON(S)  Adult(s) - S'wkian  Children - S'wkian (below 6 yrs old)  Children-S'wkian (6 - 12yrs old)  
 Adult(s)-Non S'wkian  Children- Non S'wkian (below 6 yrs old)  Children-Non S'wkian (6-12yrs old)

\*\* I hereby agree to abide to EVC Rules & Regulations as well as Terms and Conditions as set forth overleaf for my above reservation request.

Member's Signature \_\_\_\_\_

Date: \_\_\_\_\_

Kindly contact our Member Service Centre if you do not hear from us within three (3) working days.

Kuching, Sarawak : Tel +6082 238007 Fax +6082 424007 Email: kch\_memberservice@saraworldwide.com.my

Miri, Sarawak : Tel +6085 653817 Fax +6085 653819 Email: miri\_memberservice@saraworldwide.com.my

Kota Kinabalu, Sabah : Tel +6088 366611 Fax +6088 366612 Email: kk\_memberservice@saraworldwide.com.my

Kuala Lumpur : Tel +603 77317000 Fax +603 77333565 Email: kl\_memberservice@saraworldwide.com.my

FOR OFFICE USE:-

Outstanding Payment  Yes  No RM \_\_\_\_\_

Membership Fee Paid \_\_\_\_\_ %

Current AMF Paid  Yes  No Due date \_\_\_\_\_

Installment Paid  Yes  No Due Date \_\_\_\_\_

ACCRUED Ent't : \_\_\_\_\_ POE (Expiry Date: \_\_\_\_\_) CURRENT Ent't : \_\_\_\_\_ POE (Expiry Date: \_\_\_\_\_)

Ent't required for reservation: \_\_\_\_\_ Sufficient Ent't:  Yes  No Advanced Ent't:  Yes  No

Payable upon CFM:  Current AMF  Advanced AMF  Guest Cert Fee  Internal Affiliation Fee  Others \_\_\_\_\_

Total Payable (RM): \_\_\_\_\_ Payment Deadline \_\_\_\_\_ Reservation No. \_\_\_\_\_

Remarks \_\_\_\_\_

Processed By \_\_\_\_\_

Authorised By \_\_\_\_\_

**TERMS AND CONDITIONS:**

1. This form is applicable for reservation request to Inventory, Home Exchange Resort and Internal Affiliated Resort.
2. All reservation request(s) must be made in writing (via Vacation Reservation Form, Online Reservation Form or SMS to 012-8280098) no less than fourteen (14) days before the Check-In Date. Verbal requests are not valid and shall not be entertained.
3. Any reservation request(s) received within fourteen (14) days before the check-in date or Entitlement expiry date shall be considered as guaranteed reservation whereby cancellation or amendment of guaranteed reservations shall result in forfeiture of Entitlements and payments of reservation related fees made.
4. The whole duration of reservation period must be within the validity of Period of Entitlement.
5. Any of the requested choices shall be confirmed automatically upon availability of units. However, SWVB does not guarantee that a reservation request shall be automatically confirmed but all reservations are subjected to room availability.
6. Any amount(s) due and payable by the member shall be made by the member prior to the booking request(s). The Management shall have absolute discretion to reject the member's booking request(s) if there is any outstanding amounts remain unpaid by the member.
7. In the event of insufficient current available entitlement in member's account, Advance of Entitlement shall be invoked whereby the Annual Maintenance Fee(s) of the advanced future Period of Entitlement(s) shall be payable prior to processing of booking request(s).
8. Home Exchange Fee and Internal Affiliation Fee shall be chargeable to the members for each confirmed reservation to a home exchange resort and internal affiliated resort respectively.
9. Guest Certificate Fee shall be chargeable to member upon assigning guest for each confirmed reservation.
10. With effect from 1 April 2015, all membership related fees are subjected to 6% GST.
11. With effect from 1st September 2017, mandatory Malaysia Tourism Tax of RM10.00 nett per room per night is payable by foreign tourists staying at hotel/resort/accommodation premises in Malaysia. Malaysia nationals and permanent residents of Malaysia i.e. holders of MyPR Card are not subject to Tourism Tax.
12. Cancellation request for reservation must be notified in writing to SWVB no later than fourteen (14) days prior to the check-in/usage date or cancellation deadline as stipulated in the Reservation Confirmation Slip whichever date is earlier. In event of timely cancellation, the entitlement shall be returned to the membership with the exception of reservation related fees paid which shall be forfeited. Late cancellation/amendment/no show shall result in forfeiture of entitlement and reservation related fees paid.
13. Request for cancellation of reservation is only effective upon SWVB's processing and effecting of such requests.
14. Confirmation of reservation is only upon SWVB's issuance of Reservation Confirmation Slip to member.
15. Reservation Confirmation Slip must be presented upon check-in to the resort, failing which the resort has the right to reject the use of the accommodation.
16. Please contact the resort directly for late check-in (check-in after 1800 hours), failing which the resort shall have absolute discretion to release the room without further notice to the member/guest.
17. Check-in person must be person as name appeared on Reservation Confirmation Slip and must be at least 18 years old.
18. Proof of sending is not proof of receipt. Kindly contact the nearest Member Service Centre(s) if you do not receive any response from us within three (3) working days from your date of request.